

MINUTES

August 3, 2026

The Board of Supervisors met for their scheduled meeting at the Township Building.

Members present: Kyle Wheatley, Gary Phelps, Mark Starkweather. Meeting was called to order at 19:00 hours.

VISITORS: Carol Phelps, Ted Rusk, Martha Rusk, Nate Lineaweaver, Linda Reese, Sheila Yungwirth, Chad Collins, Sheila Holdren, Kevin Connelly, and Cleo Warren

PLEDGE OF ALLEGIANCE

MINUTES:

After review Kyle made a motion to accept the minutes as read with noted corrections. In S. Yungwirths comments, the word trees is misspelled and the comment of spending limit should read speeding limits. Gary seconded the motion. All in favor. Carried.

VISITOR COMMENTS:

Nate asked to defer his comments until the UGI project on S. Elk Run Road was discussed.

Cleo Warren expressed concern about budget line 437.37. States expenses exceed budget by some 200,000 dollars and states exceeding budget by greater than 10 % requires a resolution and she wanted to make sure that the supervisors were aware. Cleo also questioned when the decisions regarding healthcare insurance went into effect and if it was by ordinance or resolution. Kyle responded that it was sometime around 1978 but was unsure if it was an ordinance. Cleo stated resolutions are only good for five years.

Sheila Holdren asked again about old business being taken care of in a timely manner.

Kevin Connelly mentioned that Wellsboro Borough, Charleston, Duncan, and Delmar townships developed a Multi-Municipal Comprehensive Plan 10 or more years ago. Kevin said that it would be a good idea to update that plan.

Linda Reese asked about the status of the ordinance regarding mining in the township. Also had questions regarding the UGI project on S. Elk Run Road.

SUBDIVISIONS: None.

OLD BUSINESS: Gary addressed concerns expressed by visitors in previous meetings about what was and was not considered old business by the board. Gary noted that the meeting was for the board of supervisors of Charleston Township to conduct business of the township. Visitors that are not residents or taxpayers of Charleston Township are may be, but are not required to be recognized. The visitors' comment period of the meeting was an opportunity for residents and taxpayers of the township to express concerns and provide comments. While the board of supervisors values the opinions and comments of the citizens, no right to demand an issue be placed on the agenda exists. The second-class township code directs the Chairman of the Board of Supervisors to set the agenda. It was suggested that when residents or taxpayers have concerns that they be presented in a respectful and dignified manner during the visitor comment period. If the chairman felt those concerns rose to the level of requiring action from the board he could at his discretion, add them to a future meeting agenda.

After this information was provided, Gary expressed the supervisor's desire to be transparent and provide additional information on concerns previously expressed for clarity. Gary noted that in the matter of the Beuter property, no enforcement action would be sought on the advice of the solicitor. Enforcement action on other properties with similar complaints will be temporarily on hold while some of the township ordinances are

being revised. No further action pending. The concern regarding speed limits on Johnson Hill Road was presented to Penn DoT and their reply was that the quality and condition of the road did not warrant a reduction of the speed limit. Instead, the township agreed to install a “Slow Children at Play” sign if the concerned resident wished to pay for the sign. No further action pending. Regarding Sheer Road trees and ditches. The township has a process to remove dangerous trees within the township ROW. Several trees have been removed along Sheer Road. There is little that can be done regarding ditches as much of the road is lower than the surrounding property. A larger pipe at the bottom of the hill is expected to be installed in the future. Road crews will continue to evaluate the ditches. No further pending action. Regarding the health insurance program for the township. The Board of Supervisors recognizes that providing high quality work and the safest possible physical environment for residents and visitors of Charleston Township requires skilled employees. The board believes that in order to recruit and retain these skilled employees, they must provide competitive wages and benefits. The board has no desire to make changes to the health insurance program at the current time but may evaluate competitive pricing in the future. With no motion on the table there is no further action on this matter. Gary mentioned that the board will be reviewing the budget concerns brought up in the comment section of this meeting. Gary asked if there were any other issues the visitor perceived to be old business. Hearing none he encouraged visitors to develop a positive relationship with the board by presenting future comments and concerns respectfully.

NEW BUSINESS/CORRESPONDENCE:

Multi-Municipal Comprehensive Plan Update – A meeting was held at the Tioga County Planning Commission office. Gary attended. Discussion was held regarding the update of the WCDD comprehensive plan. It is recommended that comprehensive plans are updated every 10 years. There is an opportunity to obtain grant funding and funding

from the county to help offset the cost. Benefits of maintaining a plan include better chances for grant funding for township projects in the future. It was noted that Duncan Township was expected to partner with Morris and Liberty townships in the future.

Letter received from Seneca Resources regarding the potential of leasing mineral rights at the former Charleston Township landfill site. Board discussion centered around the need to include language in regards to limiting surface disruption and complying with existing DEP requirements for the site. Future discussion with Seneca will include these details.

Tioga County Act 167 Stormwater Management Plan update – Gary attended a meeting that was held by the Tioga County Conservation District with their engineering firm Larson Design. Many of the issues related to this plan are the same as the Hazard Mitigation Plan previously adopted by the Township. There will be another meeting in October with the goal of having the plan complete by spring. The township will have the opportunity to adopt the county plan or develop its own plan. Gary is planning to attend the October meeting.

Letter received from PA DEP stating that the department has approved the NPDES permit for UGI on their S. Elk Run Road gas line replacement project. Also provided was a full set of project drawing by UGI. Nate expressed frustration and concern as to why UGI would want to move the line from one side of the road to the other. It was noted that UGI is not required to obtain permission from the township as they are granted permission in 15 Pa. C.S.A. Section 1511 Subsection (a) 2 and subsection (e). Nate states he is not sure that applies to rural areas.

The County Convention will be held October 1, 2026, at the Tioga County Fair grounds. All elected officials including tax collector and auditors are invited to attend. RSVP is required.

Zoning Officer Report – CAP reports issuing one permit for a covered deck in Williams Circle.

There will be a meeting hosted by Bloss Township on August 26th regarding ATV connectivity on forestry roads and state routes. Gary plans to attend.

ROADMASTER REPORT: Gary read the Roadmaster Report.

BILLS: GENERAL AND STATE - After review Kyle made a motion to accept all the General and State Bills as read. Gary seconded the motion. All in favor. Carried.

ADJOURN: Kyle made a motion to adjourn the meeting. Gary seconded the motion. All in favor. Carried. Adjourned 20:35.

GENERAL FUND

STATE FUND

CHECKING: 171759.56

IMPACT FEE: 585344.60

MM SAVINGS: 654475.44

EXP: 57548.88

CHECKING: 12643.96

EXP: 0