

MINUTES

December 16, 2024

The Board of Supervisors met for their scheduled meeting at the Township Building.

Members present: Kyle Wheatley, Mark Starkweather, Gary Phelps, and Patricia A.

Reese, Secretary

PLEDGE OF ALLEGIANCE

VISITORS: Ben Sayers, Steve Gee, Shalane Gee, Hilma Cooper, Linda Reese, Stan Krotowski, Carol Phelps, Sheila Yungwirth, and Martha Rusk.

MINUTES: After review Kyle made a motion to accept the minutes as read. Gary seconded the motion. All in favor. Carried.

VISITOR COMMENTS: Linda Reese discussed the ongoing Beuter clean-up, notification placed in the Newspaper, and the Zoning Officer duties.

Hilma Cooper discussed the light on the sign out front. She also discussed the funding of the Wellsboro Library and the Twp supporting the Library.

Stan Krotowski gave an update on the Compressor Station causing so much noise near his home.

Steve Gee wished everyone a Merry Christmas and a Happy New Year.

Shalane Gee discussed the Twp donating to the Wellsboro Library.

BUDGET: After review and more discussion from the visitors, Gary made a motion to accept the final budget for 2025. Kyle seconded the motion. All in favor. Carried.

OLD BUSINESS: Employee Policy- after review and discussion Kyle made a motion to adopt the Employee Policy. Gary seconded the motion. All in favor. Carried.

NEW BUSINESS/CORRESPONDENCE: Appointing two new auditors- Barbara Richards, Louis Rachiele, and April Fuller submitted letter of interest/resumes for the two vacant Auditors positions. After review and discussion Gary made a motion to fill the first vacant auditor position (Cindy Alexandra 2020-2025 term)

with Barbara Richards. And the second Vacant auditor position (Scott Gitchell 2022-2027 term) with Louis Rachiele. Kyle seconded the motion. All in favor. Carried.

Planning Commission Members- no letter of interest were received.

A letter was reviewed and filed from Zoning Solicitor, Jeff Loomis regarding the upcoming Zoning Appeal scheduled for January 16, 2025.

Erb Inspections, Inc sent the Building Permits issued in November 2024. Reviewed and filed.

ARPA Funds- After some discussion regarding the remaining ARPA funds, Gary made a motion to use the remaining funds to purchase a 2025 Mack Truck and John Deere Tractor. Kyle seconded the motion. All in favor. Carried.

After lots of discussion Gary made a motion to retain Kyle Wheatley as a Part-Time or as needed employee of the Twp. Mark seconded the motion. All in favor. Carried.

The Department of the Auditor General Bureau of Municipal Pension Audits sent a copy of the Charleston Township Non-Uniformed Pension Plan for the period of 1/1/2020-12/31/2023. The Audit will be place on the website. Read and filed.

MRM Trust sent notice of the Twp's current loss activity report, which reflects zero claims. Read and filed.

Gary noted that the next meeting agenda he would like to discuss the spending limits of the Roadmaster. And a copy of the current Bills will be placed on the agenda at the meeting.

ROADMASTER REPORT: Trish read the report.

BILLS: GENERAL – After review Kyle made a motion to accept the General Bills as read. Gary seconded the motion. All in favor. Carried.

ADJOURN: Kyle made a motion to adjourn the meeting. Gary seconded the motion. All in favor. Carried.

GENERAL FUND

CHECKING: 1299050.48

IMPACT FEE: 334213.10

ARPA: 202939.26

EXP: 68822.38

STATE FUND

CHECKING: 1864.57

EXP: 0