

**Charleston Township Board of Supervisors**

156 Catlin Hollow Road

Wellsboro, PA 16901

(570) 724-5353 or Fax (570) 724-5571

Building Permit/ Zoning Permit

Permit# \_\_\_\_\_ Date \_\_\_\_\_

Applicant/Address:

\_\_\_\_\_  
\_\_\_\_\_

Parcel Number \_\_\_\_\_ Total Acreage of Parcel: \_\_\_\_\_

Name of current Owner: \_\_\_\_\_

Building Address:

\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Building Use: \_\_\_\_\_

Flood Zone: Yes \_\_\_\_\_ No \_\_\_\_\_

Type of Project:

\_\_\_ New Site Building \_\_\_ New Modular Home \_\_\_ Sheds

\_\_\_ New Doublewide Home \_\_\_ Used Doublewide Home \_\_\_ Deck Under 30"

\_\_\_ New Single Wide Home \_\_\_ Used Singlewide Home \_\_\_ Other

\_\_\_ Addition \_\_\_ Porch

\_\_\_ Structural Alteration \_\_\_ Deck over 30" above Grade

\_\_\_ Demolition \_\_\_ Swimming Pool

\_\_\_ Garage \_\_\_ Barn \_\_\_ Commercial Building-new or addition

Size of building (with, height, length) \_\_\_\_\_

Number of Buildings on Lot \_\_\_\_\_ Foundation Material \_\_\_\_\_ Footing Material \_\_\_\_\_

Exterior Walls \_\_\_\_\_ Sewage System \_\_\_\_\_

Estimated Cost of Construction: \_\_\_\_\_

Est start date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

**Plot Plan Needed:** Outline the shape of the building lot, show dimensions. Outline building to be constructed, designate any other buildings on the same plot; show dimensions; show set backs of front yard, rear yard, and side yard.

\*\*\*\*If construction is not started within 6mths of the permit it will be null and void. \*\*\*If construction is started within 6mths of the permit but not completed within one year the permit will be null and void.

Permit Fee\$10 Application Fee when permit is issued. (Application fee goes towards the permit fee)

\$10- for first \$1000

\$1-for every \$1000 over the first \$1000

\$10- Demolition Permit

\_\_\_\_\_ owner signature (if owner is not present at the time of issuance of permit this signature will be used as owners' signature)

\_\_\_\_\_ applicant signature

\_\_\_\_\_ Date \_\_\_\_\_

Charleston Township Zoning Officer

Mike Carson

(570) 439-2368