MINUTES
October 5, 2026

The Board of Supervisors met for their scheduled meeting at the Township Building. Members present: Mark Starkweather, Gary Phelps, and Patricia A. Reese, Secretary.

PLEDGE OF ALLEGIANCE

VISITORS: Ben Sayers, Linda Reese, Sheila Yungwirth, Hilma Cooper, Nate Lineaweaver, Martha Rusk, Rachel Courtney, Tim Cleveland, Sheila Holdren, Ken Raymond, and Barbara Richards.

MINUTES: Gary made a motion to approve the minutes as read with one correction. West Reality Lot Addition- Gary made a motion to table to Lot Addition to gather more information. Kyle seconded the motion. Mark seconded the motion with the correction noted. All in favor. Carried.

VISITOR's COMMENTS: Linda Reese would like the Zoning Ordinance page that is missing added on the website. She also noted that the Ordinance related to set backs should have a separate tab. Trish noted the missing page was added and she is working on creating a new tab for the set back Ordinance.

Sheila Holdren thanked the roadcrew for fixing the Johnston Hill Road.

SUBDIVISIONS/LAND DEVELOPMENTS: West Reality Lot Addition- After review and discussion Gary made a motion to approve the Lot Addition contingent upon new maps noting the remaining 3 lots combined that are owned by West Reality. Updated proposed project narrative and proposed deeds. Mark seconded the motion. All in favor. Carried. Gary noted that he will contact all of those involved with this project to clear up the confusion.

OLD BUSINESS- ATV's on Twp Roadways- Rachel Courtney, Tioga County Planning Director spoke regarding ATVs traveling on Twp Roadways. She presented information and maps showing the current Roadways that allow ATVs to travel on Twp Roadways in adjoining Townships. She also listed a few Roadways in Charleston

Twp that they would like to see added. She explained the benefits for local business and Short-Term Rentals in the Twp. She noted that there is a COG the Twp can join to help out with the cost of dust control and signage purchases. The Sherrif's department will be patrolling and state police will also be available if needed. Several residents had questions and concerns. The Board discussed what roadways that could possibly be added.

Multi-Municipal Comprehensive Plan Update- Visitors asked about the progress of updating the Plan. Gary noted that we voted to update the Plan in a previous meeting. He is meeting with the Bourgh on October 28, 2026, to discuss their plan.

NEW BUSINESS/CORRESPONDENCE: CAP sent a copy of the September Building Permits issued. Reviewed and filed.

Erb Inspections sent a copy of the September Building Permits issued. Reviewed and filed.

Mike Carson, Zoning Officer sent a copy of all Zoning/Building Permits issued in September. Reviewed and filed.

Update Fee Request- Barbara Richards, Charleston Twp Tax collector sent an email requesting the Transfer Fee to be changed from $2 to $10, Return Check fee from $25 to $50, and Certification Fee/Duplicate Bill Fee from $5 to $10. She would like the fees to be updated effective 1/1/2027. Barbara explained that the fees have not been updated since 2004. She gathered information to support the increase she is requesting from other Municipalities. The Board discussed updating other fees such as Zoning Hearing Fee, driveway permits, etc. This could be done by Resolution. The Board requested Trish to contact the attorney to draft a Resolution.

Glenn O Hawbaker INC. sent a letter regarding an upcoming project along SR6. Letter read and filed.

Tioga County Watershed Plan Advisory Committee Meeting will be held October 8, 2026. Gary hopes to attend.

Wellsboro Fire Department sent a copy of their current Profit and Loss Budget. Read and filed.

CEEP, LLC sent a letter regarding a Permit Application to Drill and Operate 1 Unconventional Well – Stehmer 1HN, Clean Energy Exploration and Production. The proposed well is in Delmar Twp. Letter read and filed.

NTSWA sent a copy of a third draft of the proposed substantial revision to the Bradford, Sullivan and Tioga County Municipal Waste Management Plan. The plan was reviewed and filed.

Trish noted that Doris Propheta stopped at the Twp Building and noted that there is an old structure/barn on the corner of Ikes Road and Catlin Hollow Road. She is concerned that it may fall in the roadway (Ikes Road).

ROADMASTER REPORT: Trish read the Roadmaster Report.

BILLS: GENERAL - After review Gary made a motion to accept all the General Bills as read. Mark seconded the motion. All in favor. Carried.

ADJOURN: Mark made a motion to adjourn the meeting. Gary seconded the motion. All in favor. Carried.

GENERAL FUND	**STATE FUND**
CHECKING: 156548.47	
IMPACT FEE: 588416.10	
MM SAVINGS: 658025.21	**CHECKING: 1947.38**
EXP: 43358.59	**EXP: 0**