

MINUTES

March 17, 2025

The Board of Supervisors met for their scheduled meeting at the Township Building.

Members present: Mark Starkweather, Kyle Wheatley, Gary Phelps, and Patricia Reese;
Secretary.

VISITORS: Ben Sayers, Carol Phelps, Linda Reese, Chad Cross, Sheila &
Matt Yungwirth, Chad Collins, Steve Andrulonis, and Nate Lineaweaver.

PLEDGE OF ALLEGIANCE

MINUTES: After review Gary made a motion to accept the minutes as read.
Kyle seconded the motion. All in favor. Carried.

VISITOR's COMMENTS: Linda Reese asked again about the minutes
being incorrect regarding a question she asked to the Board about the Tax Collection
Ordinance that was not approved several meetings ago.

BIDS:

Gasoline:

WOC Energy 3.06 gallon

Fuel Oil:

WOC Energy 3.27 gallon

Permanent Pavement Repair Material:

Glenn O. Hawbaker Inc-157.22 delivered

Vestal Asphalt- 158.50 delivered

Russel Standard- 180.25

1B Stone -PA Dot Approved:

S.Andrulonis Enterprises, LLC- 35.68

LJP Trucking, Inc.-39.71

Glenn O. Hawbaker Inc.-(Pleasant Gap) 41.61

1B Cleaned Stone-NON- PA DOT Approved:

Cross Excavating- stockpile 21.50

LJP Trucking, Inc.-32.79

DeCristo- (Middlebury Quarry)- 24.40 stockpile

Glenn O. Hawbaker Inc.-(Shinglehouse Quarry) 35.70

S.Andrulonis Enterprises, LLC- 23.98

2A Gravel:

DeCristo- (Middlebury Quarry)- PA Approved -14.40 stockpile, 15.50 tailgate, 11.00 pickup

Cross Excavating- PA Approved 19.10 tailgate, 18.00 stockpile, pickup- 10.75

Glenn O. Hawbaker Inc-(Lawrenceville Quarry Type S) -PA Approved- 19.33 tailgate, 18.74 stockpile, 10.50 pickup

Rock Salt:

Cargil-82.36

Bradco Supply- 120.00

Anti-Skid:

S. Andrulonis Enterprises, Inc.-31.73

LJP Trucking, Inc.-41.25

J & L Hotshot LLC- 34.74

Glenn O. Hawbaker Inc- 31.92

Cinders-(Black in color)

McClure Enterprises, Inc.- 46.30

S. Andrulonis Enterprises, Inc.-55.00

After review of the bids Kyle made a motion to accept the highlighted bids. Gary seconded the motion. All in favor. Carried.

MOWING QUOTE: Dale Collins will mow and trim all five Charleston Township Cemeteries and the Township Building for \$425 per mowing. Kyle made the motion to approve the mowing quote. Gary seconded the motion. All in favor. Carried.

OLD BUSINESS: None.

NEW BUSINESS/CORRESPONDENCE: Allanna Whittemore sent a resignation letter for serving on the Charleston Township Planning Commission Board. Gary made a motion to accept her resignation. Kyle seconded the motion. All in favor. Carried.

Resolution 610- A Resolution to follow the schedules and procedures for disposing of records as set forth in the Municipal Records Manual. Gary made a motion to approve Resolution 610. Kyle seconded the motion. All in favor. Carried.

Resolution 611- A Resolution to destroy records from 2015 and before. A list of records to be destroyed was noted. Gary made a motion to approve Resolution 611. Kyle seconded the motion. All in favor. Carried.

Information was reviewed from PSATS for the Adoption Agreement for the Charleston Township 2025 Defined Benefit Pension Plan and a Resolution to reinstate the Plan. After review Gary made a motion to approve the Adoption Agreement and Resolution 612, to reinstate the Pension Plan. Kyle seconded the motion. All in favor. Carried.

ROADMASTER REPORT: Trish read the Roadmaster Report.

BILLS: GENERAL - After review Kyle made a motion to accept all the General Bills as read. Gary seconded the motion. All in favor. Carried.

STATE- None.

ADJOURN: Gary made a motion to adjourn the meeting. Kyle seconded the motion. All in favor. Carried.

General Fund

State Fund

CHECKING: 1348713.30

IMPACT FEE: 337464.41

ARPA FUNDS: 209913.51

Exp: 55913.80

CHECKING: 212466.07

Exp: 61745.28