

MINUTES

February 2, 2026

The Board of Supervisors met for their scheduled meeting at the Township Building.

Members present: Mark Starkweather, Gary Phelps, Kyle Wheatley, and Patricia A.

Reese, Secretary.

VISITORS: Matt and Sheila Yungwirth, Nate Lineaweaver, Linda Reese, Hilma Cooper, Ben Sayers, Carol Phelps, Carmen Toby, Rick and Cleo Warren, Sheila Holdren, Chad and Amanda Collins, and Martha Rusk.

PLEDGE OF ALLEGIANCE

MINUTES: After review Kyle made a motion to accept the minutes as read. Gary seconded the motion. All in favor. Carried.

VISITOR'S COMMENTS: Sheila Holdren had concerns related to the sidewalk out front needing shoveled and salted.

Hilma Cooper had questions related to the Zoning Class that PSATS and the County had on January 23, 2026. Gary explained class and noted that several people from the Twp attended.

Linda Reese had questions regarding the Zoning Class. She also asked about the letter regarding the gas line replacement project that UGI is proposing along the South Elk Run Road.

Matt Yungwirth discussed the letter he received from the Twp regarding being in violation of Ordinance #111 and #162. He feels the Twp is targeting him. He would like other properties cleaned up in the township also. After more discussion, he presented a list of properties in violation in the Twp. He would like the Zoning Officer to do his job. He also noted that he was interested in the Zoning Officer job in the future. After lots of

discussion the Board asked Trish to contact the Zoning Officer and have him check on the properties and report back.

Sheila Yungwirth noted that the minutes were not correct from the last meeting. She noted that Trish did not include all that she talked about. She also had concerns related to the Health Insurance that is offered to the Employees and Supervisors. She noted she has called other Twps in the area to compare rates. She noted that it's her tax dollars that is paying for the health insurance and she feels its too much. After more discussion the Board suggested getting two quotes from two other Insurance companies. Currently the Twp employees and Supervisors are insured under a policy with PSATS that is for Twp employees only in PA.

Nate Lineaweaver asked about the letter regarding the gas line replacement project that UGI is proposing along the South Elk Run Road. He also had concerns related to vehicles that were unlicensed/unregistered in the woods of properties. He discussed enforcing the Ordinances.

OLD BUSINESS: Appointing a new auditor- four letters of interest were received. Carmen Toby, Sheila Holdren, Amanda Collins, and Cleo Warren. Each person interested in the vacant position was given time to explain why they would be best qualified for the position. The Supervisors asked a few questions. An Executive Session was called to discuss the four candidates. After the Executive Session Mark asked Carmen Toby if she wanted to fill the vacant Auditors position. Carmen withdrew her letter of interest. Mark then asked Cleo Warren if she wanted to fill the vacant Auditors position. Cleo Warren accepted. Gary made a motion to appoint Cleo Warren to fill the vacant Auditor's position. Kyle seconded the motion. All in favor. Carried.

NEW BUSINESS/CORRESPONDENCE: Spring Clean Up dates were discussed. April 17 and 18 or April 24 and 25, 2026 will be requested for spring clean up. Trish will contact NTSWA to confirm the date.

Codes Assessment Professionals located in Muncy, PA sent a letter explaining the services they offer. They will assist in permit processing/distribution for residential and commercial buildings, zoning, floodplain administration, enforcing Township Ordinances, rental inspections, and upkeeping property maintenances standards, among other things. After some discussion the Board asked Trish to contact them to get more information and a rate sheet.

Sidock Group, Inc. sent notice of a proposed Gas Main Replacement along the South Elk Run Road. UGI sent is sending notice to DEP. There was a lot of concerns raised from the visitors regarding the placement of the line. After some discussion Gary noted he will contact Sidock Group, Inc. to discuss the proposed project.

A letter was received from Tract Engineering, PLLC regarding a Zoning Application that was denied for the Sweetbriar Farms, LLC. The Hearing was held on January 12, 2026. Sweetbriar Farms, LLC is requesting the Supervisors to update/amend the current Zoning Ordinance to include Agricultural Use, Mineral and Mineral extraction. Also, Use Regulation under section 301 to include the proposed definitions of Agricultural Use, Mineral Extraction and amend Section 403 to allow Mineral Extraction as a Special Exception in the Agricultural Residential District. The letter was discussed and will be forwarded to the Solicitor for review.

Mark noted that the new Tax collector will need a deputy Tax collector. After some discussion it was noted that TJ Benedict was willing to be deputy Tax Collector.

Gary noted he was contacted by County Commissioner, Mark Rice regarding a Grant to replace or update the Mills Hills Bridge in Charleston Twp. Gary will get more information on the Grant.

ROADMASTER REPORT: Trish read the Roadmaster Report.

BILLS: GENERAL - After review Kyle made a motion to accept all the General Bills as read. Gary seconded the motion. All in favor. Carried.

STATE –None.

ADJOURN: Kyle made a motion to adjourn the meeting. Gary seconded the motion. All in favor. Carried.

GENERAL FUND

CHECKING: 823647.25

IMPACT FEE: 594557.23

EXP: 44474.50

STATE FUND

CHECKING: 3238.03

EXP: 0