

# MINUTES

**November 18, 2024**

The Board of Supervisors met for their scheduled meeting at the Township Building. Members present: Mark Starkweather, Kyle Wheatley, Gary Phelps, and Patricia Reese, Secretary.

## **PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION:** Mark Starkweather called an Executive Session to discuss an employee payrate increase.

**VISITORS:** Steve and Shalane Gee, Linda Reese, Hilma Cooper, Martha Rusk, Sheila Yungwirth, Jared Whitney, Chad Collins, and Ben Sayers.

**MINUTES:** After review Kyle made a motion to accept the minutes as read. Gary seconded the motion. All in favor. Carried.

**VISITOR's COMMENTS:** Martha Rusk asked about PA One Call contact numbers for the Township.

Linda Reese noted that last meetings minutes noted that farm machinery is “exempt” from Ordinance 161. She had questions regarding the word “except” being used. She asked if a permit from DEP was obtained for the repair of the creek by her home. She presented a contact name and number. She also discussed concerns she has regarding Allyn Hemenway’s property condition.

Sheila Yungwirth noted that she has been coming for 2years with concerns about the Beuter property. She noted the Beuters have several unlicensed vehicles. She wants something done soon. She also noted that the Zoning Officer is not doing his job.

Hilma again asked for support for the Wellsboro Green Free Library. She would also like to have a light placed out by the Charleston Township Building sign. She noted some concerns regarding the agenda on the website.

Steve Gee thanked the Board for the flag in the meeting room and saying the Pledge of Allegiance before each meeting.

**SUBDIVISION/LOT ADDITIONS:** Planning Minutes were read and filed.

Patrick and Ann Marie Crowley/William and Carolyn Casselberry- After review and discussion Gary made a motion accept the Subdivision/Lot Addition contingent upon the septic being noted on the map for Lot B. The shared driveway will need to be noted in the proposed deed and will need a driveway agreement in place. Kyle seconded the motion. All in favor. Carried.

**OLD BUSINESS:** Beuters Update- Zoning Officer, Mike Carson visited the Beaters property on November 6, 2024. Pictures of three vehicles with expired inspection stickers were presented.

**NEW BUSINESS/CORRESPONDENCE:** Seneca Resources sent a letter regarding a proposed well site in Delmar Township. Read and filed.

Rettew sent notice of Seneca Resources General Permit for Crooked Creek to Goodwin Waterline. Letter read and filed.

Tioga County sent a copy of the Lighting Ordinance they adopted. Reviewed and filed.

Resolution #608- a Resolution to increase the Elected Auditors pay. After some discussion Gary made a motion to approve Resolution #608 to increase the Elected Auditor's pay from \$10.00 to \$18.00 hr. Kyle seconded the motion. All in favor. Carried.

Employee Policy- The Supervisors noted they are working with the Solicitor regarding an Employee Policy. Mark noted that we hope to have this in place by January 1<sup>st</sup>.

Scott Gitchell and Cindy Alexander resigned from the Charleston Township Auditors position. After review of the letters Kyle made a motion to accept the resignations. Gary seconded the motion. All in favor. Carried. Trish was asked to advertise to fill the vacancies.

Lindsey Equipment presented a quote for a new tractor through the Costars State Pricing. The price of the new John Deere 5095M utility Tractor is \$77517.51, with a trade in of the 2012 New Holland Powerstar T4.75 valued at \$21000.00. Total price of the new John Deere 5095M would be \$56517.51 after the trade in. After some discussion Kyle made a motion to accept the quote from Lindsey Equipment for the John Deere 5095M tractor. Gary seconded the motion. All in favor. Carried.

Mark noted Allyn Hemenway completed his 90-day probation on November 19, 2024. An Executive Session was called to discuss a possible wage increase for Allyn Hemenway. The Board decided to wait to give him a wage increase until the Re-Organizational Meeting held on January 6, 2025

**ROADMASTER REPORT-** Trish read the report. Sheila noted there was a tree hanging low on a twp roadway.

**BILLS: GENERAL BILLS** - After review Kyle made a motion to accept all the General Bills as read. Gary seconded the motion. All in favor. Carried.

**ADJOURN:** Kyle made a motion to adjourn the meeting. Gary seconded the motion. All in favor. Carried.

**GENERAL FUND**

**CHECKING: 1270030.03**

**IMPACT FEE: 331886.46**

**ARPA: 201526.48**

**EXP: 16747.55**

**STATE FUND**

**CHECKING: 3164.76**

**EXP: 0**